

Windows 10 Shortcut Keys

Summary

As in previous versions of Windows, there are some helpful Windows Key (⊞) shortcuts that can ease your use of the computer and for those who like the keyboard – help keep you from having to go to the mouse to do some of these commands.

Windows Shortcut Keys

Key Combo	Descriptions of what it does
⊞	Opens and close the Windows Start menu
⊞ + A	Opens the Action Center on the right side of your screen
⊞ + C	If turned on, this combination opens Cortana in listening mode
⊞ + E	Opens File Explorer
⊞ + H	Opens the Share with menu option
⊞ + I	Opens the Settings application
⊞ + L	Locks the computer
⊞ + M	Minimizes all open windows on the desktop
⊞ + R	Opens the Run box
⊞ + S	Opens Search , if turned on, this will be Cortana
⊞ + T	Cycles thru the icons on the task bar. Use these shortcut keys to launch the apps on the task bar: ⊞ + # Launches the application in the # position on the task bar. For example: ⊞ + 2 Launches the second app on the task bar
⊞ + X	Opens advance menu, same as right-click on Start button
⊞ + [Spacebar]	Switches between different input languages and keyboards
⊞ + [Tab]	Opens Task view
⊞ + [+] (plus key)	Opens Magnifier and Zooms in
⊞ + [-] (minus key)	Zooms Out when Magnifier is open
⊞ + [Esc]	Close Magnifier
⊞ + [Home]	Minimizes all screens but the active one. Great for when doing presentations. (Restore all open windows by using combination again.

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